

**BA SANGAM COLLEGE
YEAR 12
ACCOUNTING
WORKSHEET 5**

QUESTION 1

ACCOUNTING REPORTS

Part A Final Accounts of Sole Trader

Elenoa owns and operates Elenoa's Store. The unadjusted trial balance for the year ended 31st August 2016 is given below:

Ledger Balances	Debit (\$)	Credit (\$)
Stock at 01/09/15	6 780	
Purchases	23 580	
Wages	9 880	
Electricity Expenses	1 870	
Building	47 000	
Cash at Bank	8 580	
Accounts Receivable	4 570	
Office Expenses	3 190	
Drawings	900	
Insurance	400	
Sales		46 756
Interest		220
Commission		750
Purchases Return		780
Accounts Payable		11 560
Capital		46 684
Total	<u>106 750</u>	<u>106 750</u>

Adjustments as at 31st August 2016

1. Wages due but not paid \$200
2. Prepaid Insurance \$180
3. Commission due but not received \$80
4. Stock at 31/08/16 \$3 200

Required

- (a) Use the above information to complete the Worksheet and prepare the general journal for (1-3)
- (b) State **two** reasons why businesses write off bad debts.
- (c) Outline two methods of presenting accounting reports.

THE END