

SUVA SANGAM COLLEGE

YEAR 12

ACCOUNTING

WORKSHEET 5

Question 1

Jone Nakosia received his wages by a cheque as shown below.

| | |
|--|---|
| Date: 16/05/2021 Bal b/f \$800.00 Deposit: \$200.00 Bal This Chq \$350.00 Bal c/f \$650.00 No. 001014 | <div style="text-align: right; margin-bottom: 10px;">United Bank of Fiji Rakiraki 16/05/2021</div> <div style="display: flex; justify-content: space-between;"><div style="width: 30%; border-left: 1px solid black; padding-left: 5px;">Pay</div><div style="width: 40%; text-align: center;">Jone Nakosia</div><div style="width: 30%; text-align: right;">or bearer</div></div> <div style="margin-top: 10px;">The sum of <u>Three Hundred and Fifteen Dollars Only</u></div> <hr style="border: 0; border-top: 1px solid black; margin: 10px 0;"/> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="width: 30%;">No. 001014 1346-00289</div><div style="width: 40%; text-align: center;">No. 001014</div><div style="width: 30%; text-align: right;">\$350.00 <i>R White</i> R. I. White</div></div> |
|--|---|

Required:

Study the information given above and answer the following questions.

- i. What is the significance of the parallel lines shown on the top left-hand corner of the cheque shown above? (1 mark)
- ii. What is the name of the drawee and the drawer of the cheque? (1 mark)
- iii. What is another name for cheque account? (1 mark)
- iv. Give a reason why the bank will not accept the above cheque. (1 mark)

Question 2

Use the information given below of Lee's Grocery Store to answer the questions that follow.

| | | |
|--|---|--|
| CREDIT NOTE | | |
| Lee's Grocery Store Tagimoucia Road Nasinu | To: InokeMoce For: Return of groceries | 30/10/20 Phone: 3463336 C/N: 0094 \$25.00 Sign: <i>Lee</i> |

- a) State the purpose of the source document shown above.
- b) What is the purpose of C/N0094?
- c) In which journal would Lee record this document in?
- d) Give a reason why Inoke Moce is returning the groceries.

Question 3

Given below are some transactions in the books of Lovely Ann, a grocery shop owner of Samabula for the first week of August, 2020.

- August 1 Bought goods for cash \$250
- Sold an old table to Damu for \$95
- 3 Sold goods to Lily on credit \$46
- Issued a tax invoice to Mini \$35
- 4 Received a credit note from Grocery Suppliers for damaged goods worth \$65
- 6 Wrote off Pinto's account as bad debts \$28
- Mini paid her account \$30 and received \$5 discount.
- 7 Mini bought goods worth \$55

Required:

Select the relevant transactions and prepare:

- i. Sales Journal (2marks)
- ii. General Journal (2marks)