# PENANG SANGAM HIGH SCHOOL P.O.BOX 44, RAKIRAKI

# **LESSON NOTES 12**

Subjects: Computer Studies

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Strand:	CE 2 Computers and Application					
Sub-strand:	CE13.2.1 Hardware, Software Installation and Basic Networking					
<b>Content Learning</b>	<ul> <li>Utilities and Basic Computer Troubleshooting</li> </ul>					
<b>Outcome:</b>	• Utilities					
	• Utility suites					
	Basic troubleshooting					

#### Lesson Notes

Year/Level: 13

### **Utilities**

Are specialized programs designed to make computing easier

There are hundreds of different utility programs. The five most essential utilities are:

- 1. **Troubleshooting programs** that recognize and correct problems, ideally before they become serious problems.
- 2. Antivirus programs that guard your computer system against viruses or other damaging programs that can invade your computer system.
- 3. **Uninstall program** that allow you too safely and completely remove programs and related files from your hard disk.
- 4. **Backup programs** that make copies of files to be used in case the originals are lost or damaged.
- 5. **File compression programs** that reduce the size of files so they require less storage space and can be sent more efficiently over the Internet.

### **Utility Suites**

Like application software suites, utility suites combine several programs into one package. The

two best-known utility suites are McAfee Office and Norton System Works.

### **Basic Troubleshooting**

There are a number of reasons why a hardware installation may have been unsuccessful, including:

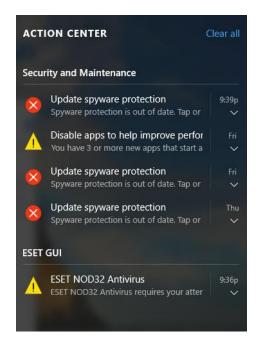
- Loose connections
- Jumper settings
- Power supply
- Malfunctioning hardware

### **Questions**

1) Study the diagram below and indcate which utility program it is

(i)	<ul> <li>← Image: Windows Network Diagnostics</li> <li>Detecting problems</li> </ul>		(ii)	Computer & OT worksheet.rar - WinRAR (evaluation copy) — File Commands Tools Favorites Options Help						
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	💡 Turn Windows features on or									
	off	Organize 🔻 Uninstall Change							2	
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		Sa Microsoft Office Professional Plus 2010	Microsoft C		4/23/2021		14.0.4734.1000			
		<ul> <li>Microsoft OneDrive</li> </ul>	Microsoft C	orporation	7/11/2021	159 MB	21.119.0613.0001			

- 2) Which one is more preferable for a school, Installing utility suite or single package program, why?
- 3) Explain what is the problem and what needs to be done?



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