



LESSON NOTES

School: Ba Sangam College
Subject: English

Year/Level: 10
Worksheet 21

Name: _____
Year: _____

Strand	Writing and Shaping
Sub Strand	Text Types: media, everyday communication, literary texts.
Content Learning Outcome	Show understanding of the purpose of writing by engaging in effective and purposeful writing activities.

Speech

1. **Speech Writing** is an art of conveying a message to your audience. The purposes are to: inform, explain or persuade.

2, **Voice Hesitation** – the use of such expression, like un..., uh..., er.... These are mostly used to give the speaker time to recollect his/her thought eg. I think it was.... Ah Friday.

3. **Repetition** – where a word phrase or even a whole sentence is repeated. This is done mainly when a speaker wants to emphasise a point.

Eg. Crime is committed mainly because of unemployment. Because of unemployment (repetition of unemployment).

4. **Contraction** – the word like, can't, don't, isn't etc.

5. **The use of personal pronouns** – like, I, we, to bring the speaker closer to the audience. That is to create a link between the speaker and the audience.

Eg. It is our duty to see that crime is reduced. It is we who can solve this problem.

6. **Use of Quotation** – (and possible answers from the evidence)

7. **Conclusion** – briefly summarise the text of your speech. Use concluding indications like finally, therefore... also thank the audience at the end of the speech for their time and patience.

Eg. So finally ladies and gentlemen I shared with you today..... finally crime can be reduced..... secondly we can help you..... and finally it is our duty to see that.... I take this opportunity to thank you for listening patiently and I hope whatever I have discussed with you today will be followed.

Sample

Acceptance Speech Sample



It is a great honor to receive this prestigious award and grateful for this always. I am always in great debt with the council that kept belief in me and offered me this award through keeping many other behind. This award is increasing my responsibilities to further more extent and I should live up to those expectations without fail too.

My journey in this field never been alone and there were supporters all along and helped me to a great extent to reach this level of awardee. I am always in debt with all those people those have been always a greatest support and strength for me throughout my journey until now. I do expect the similar support from all in similar way as I still got a long way to cross in this field. There is a greatest support and guidance for me from my family and I will be nowhere unless having their support all these days. My education is another strength that gave me good background and foothold to excel professionally well. The entire credit goes to my teachers and professors. Their education and academic support made me a good student and that study background helped me to reach this success now.

I am once again conveying my gratitude for this kind consideration and thanks a lot for the people those extended their support on me through keeping large belief over me. Opportunities and awards are always there for right people, but people who live up to the expectations of the award are the important point always here. I am sincerely promising to all that I will consider this award as responsibility and I will live up to its expectations without fail for rest of my life.

www.speechwriters.info

Activity

Using the given notes and sample write a speech of acceptance.

Imagine you are given the award for “**Best Sportsperson of the Year**”. Write a speech of acceptance upon receiving that award.